

Academic Functioning

Common Exam Student Directive

1. Exams are scheduled for 3 hours for the first session and 5 hours for the second session. Because of potential conditions arising from the school's functioning, changes to the exam time may be made by the exam commission and school management if deemed suitable.
2. Students will be informed of which class they will take the exam in prior to the exam. The seating arrangement for each class will be showed on a seating plan diagram posted on the door of the respective classroom. Each student must take the exam in the announced classroom and seat. If necessary, your teachers may rearrange your seating during the exam.
3. Don't forget to write your name, surname, class, and student number on your exam paper.
4. If you have used a second answer sheet during the exam, be sure to write your name, surname, class, and student number on the second sheet and deliver it to the invigilating teacher along with the main exam paper.
5. It is certainly forbidden for students to bring communication devices such as beepers, mobile phones, walkie-talkies, radios, calculators, pocket computers, or any device with computer capabilities other than clock functions to the exam. If you have any of these devices with you, be sure to hand them over to the invigilating teacher and do not forget to collect them at the end of the exam.
6. During the exam, students talking to each other, showing their answer papers to others, cheating, or assisting others in cheating, exchanging pens, erasers, etc., using dictionaries or any helpful tools acting as dictionaries, eating or drinking, or engaging in behaviors that disrupt the exam order are against the exam rules. Students found to have copied individually and/or collectively will receive a zero for the exam, and disciplinary proceedings will also be initiated against them. For this reason, be careful to use your answer paper in a way that other students cannot see it during the exam.
7. After warning a student who does not comply with the exam discipline once, the invigilating teacher will prepare a report / write a petition to be forwarded to the disciplinary board and the subject teacher if the situation persists for the invalidation of the student's exam.
8. It is the students' fundamental duty to comply with the exam rules. Students who behave contrary to the rules will not be allowed to continue the exam.
9. At the end of the exam, each student's question paper and answer sheet will be collected by your assigned teacher.
10. Even if you complete your exam during the exam, do not leave until the end-of-exam bell rings.
11. We wish all students success in the common exams.

Teacher Duty Chart

Duties of the Teacher in Charge

1. The duty assignment begins 30 minutes before the first lesson and ends 30 minutes after the last lesson.
2. Implementing the daily schedule. Monitoring whether teachers enter classes on time and reporting classes where the teacher is absent to the school administration.
3. Conducting daily checks on the operation of heating, electricity, and plumbing facilities, whether internal cleanliness is maintained, whether fire prevention measures are taken in school buildings and facilities, and addressing any rectifiable deficiencies.
4. Teaching classes in vacant classrooms during non-teaching hours on duty days
5. Performing supervision in the garden, corridors, and classrooms, and if there are several duty teachers in the school, the division of tasks among them is to be arranged by the school administration. Conducting checks in the 12th grade and restrooms.
6. At the end of the duty, preparing a report for the "SCHOOL DUTY LOG" detailing significant events and measures taken during the duty period.
7. Taking necessary precautions and informing relevant parties in case of unexpected incidents.
8. Monitoring various tasks such as education, teaching, and discipline during the duty period and taking daily measures in these matters.
9. During mid-term breaks, duty locations will be rearranged in a block starting from the -2nd floor moving towards the right. (Physical Education teachers will always be stationed on the -2nd floor.)
10. Checking whether the classrooms and corridors are clean.
11. Students in classrooms, corridors, and all common areas
12. Performing the necessary checks in classrooms and restrooms.
13. Warning students who speak loudly.

Social Clubs for the 2023-2024 Academic Year

CULTURE AND LITERATURE CLUB: ORHAN ŞAHİNKAYA, MERVE ERDAL

LIBRARY CLUB: MÜCAHİDE BİNİCİ, YAKUP YILDIZ, MESUT KARAKAYA

DEBATE, MUN, AND TEDX CLUB: PINAR GÜNYEL, CANAN SALI

THEATER CLUB: ADİLE MORALI, SEVİL EGE

VALUES EDUCATION CLUB: ELİF ÇAL, FATMA GUFRAN URBARLI

TECHNOLOGY AND ROBOTICS CODING CLUB: MUZAFFER KIRCALI, MURAT NECİP KIZILTAN

EU PROJECTS AND E-TWINNING CLUB: HAYRİYE ASLI KÖKSAL BUDAK, ZEHRA YILMAZ, MELEK UZUN

SOCIAL SOLIDARITY AND HELPING CLUB: EMİNE KESKİN, HATİCE ÖZGÜL GÜL

ENVIRONMENT, CLIMATE, AND HEALTHY LIVING CLUB: ZEHRA MENEMEN ŞAHİN, ZEYNEP UDUM

TRAVEL PROMOTION AND TOURISM CLUB: MUSTAFA KURKUT, SELAMİ DOĞAN

CIVIL DEFENSE CLUB: AHMET FİDAN, HAKAN ÇARDAK, KAMİL ERDİNÇ TURHAN

ENTREPRENEURSHIP CLUB: MEHMET BARIŞ BAĞDİKEN, ESRA ESGEN

MATHEMATICS CLUB: ALPARSLAN SOKULLU, ARZU DEMİRBAŞ, CEM CAN

SCIENCE CLUB: BANU AKÇAY, NAZLI DEMİRTAŞ, KADRIYE BETÜL KURT

MIND GAMES AND CHESS CLUB: SAADET PUL YILDIRIM, EMİNE NİHAL AKPINAR, METE ARSLAN

PUBLICATIONS, SOCIAL MEDIA, AND COMMUNICATION CLUB: HAVVA HAMİYET SOKULLU, SELMA SABANCI, SÜMEYRA ÇINAR

MUSIC CLUB: AHMET POLAT KARADAĞ, HANDE ŞENER KÜRKLÜ

SPORTS CLUB: OSMAN AY, YILDIZ AKDAN

DESIGN, PHOTOGRAPHY, AND VISUAL ARTS CLUB: NESLİHAN ŞİRECI

Sâmiha Ayverdi Anatolian High School Distance Education School Report

Due to the coronavirus (Covid-19) outbreak, which has been observed in various countries including our country, preventive and protective measures have been taken. As of March 13, 2020, face-to-face education has been suspended. Since this date, the activities carried out in our school have been organized under three main headings: A. Academic activities B. Social activities C. Cultural activities Below is the report prepared accordingly.

A. ACADEMIC STUDIES

- 1. During the distance education process, class presidents and vice presidents were appointed by the vice principals, and class/grade guidance teachers created WhatsApp groups for each class to establish a communication network between our teachers, students, and parents.*
- 2. Information regarding the distance education process sent by the Ministry of National Education and Provincial/District Directorates of National Education was shared with our teachers and students through monthly online meetings.*
- 3. Our teachers were trained on how to use the EBA platform through EBA usage simulations, including logging in, adding classes, creating groups, adding content, creating lesson plans, sharing messages, and using the "My Page" and lesson areas.*
- 4. Our teachers completed their professional development trainings on the EBA platform.*
- 5. Students and parents were informed about how to use the EBA platform through EBA usage simulations, including logging in, using the "My Page" and lesson areas, and sharing messages.*

6. Information sessions were conducted for our teachers on "How to Start My EBA Live Lesson?" and for our students on "How to Join My EBA Live Lesson?" Relevant links, web pages, and informational notes were shared.
7. Live lesson schedules were prepared for 12th-grade students through EBA academic support as of March 23, 2020, and shared with teachers and students, and live lessons began.
8. The frequency/channel information for EBA TV, prepared in cooperation with the Ministry of National Education and TRT, and lesson programs were regularly shared with our teachers, parents, and students.
9. Programs prepared for EBA usage over the internet were shared with our teachers and parents.
10. Our teachers sent summaries of the lessons broadcasted on TRT channels and EBA, and assignments were given based on textbooks and alternative sources.
11. To reinforce the topics covered on EBA TV, assignments, exercises, and questions were sent to students via the "Education Informatics Network (EBA)" by our teachers.
12. The child's development and performance in various subjects were monitored through reports generated by the system, which were reviewed by teachers and parents.
13. Practice exams solved by 12th-grade students and daily question-solving sessions were regularly conducted. Online mock exams were held for all grade levels.
14. Information notes regarding the topics where students needed improvement were sent to relevant parties via the internet and social media.
15. Class/grade guidance teachers conducted personal, educational, and vocational guidance activities by maintaining continuous communication with their students.
16. In collaboration with the Alumni Association, live broadcasts were conducted via Instagram for our 12th-grade students regarding university partnerships to address exam anxiety.
17. Students' activities and tasks at home were monitored daily to ensure productivity.
18. A live lesson schedule was prepared for all grade levels and classes on April 6, 2020, and shared with teachers and students. Education continued as planned until June 19, 2020. Statistics for the 10-week academic education activities conducted via EBA distance education-live lessons are as follows:

B. SOCIAL ACTIVITIES

1. During the distance education process, news and announcements regarding what teachers, students, and parents should do were regularly published on the school website and social media accounts, and the school website was constantly updated.
2. Our school guidance service provided information to our students and parents via social media accounts and the school website about the precautions they should take during the Covid-19 process, health, and hygiene rules.
3. Orphaned, needy, and disadvantaged students were especially monitored closely. Seven students and their families received food aid through the Alumni Association and the district directorate of national education.
4. Free internet support for two months was provided to 15 students who did not have internet access at home through the collaboration of school and teachers.
5. Four of our teachers actively participated in the Vefa Support Groups established under the District Governorship to contribute, while one teacher contributed to the production of face shields.
6. Our morale support team, coordinated by our teachers, contacted 540 students during the pandemic. Necessary morale support was provided to students affected by Covid-19, those who fell ill, or those in need of support.
7. Moral support was provided to teachers and students who lost their loved ones due to Covid-19.
8. In collaboration with the Alumni Association, live Instagram interviews were conducted with successful alumni.

14. Samiha Ayverdi Commemoration Ceremony

- Reading Ayverdi
- Golden Advice
- Ayverdi Readers are Reading
- 2. Book Workshop
 - Lord of the Flies
 - Listen Little Man
- 3. Online Chess Tournament Monthly
- 4. Online BEPP
- 5. April 23 Celebration
 - Video Gift for the 100th Year
 - Song Gift for the 100th Year
 - Poem "My Turkey"
- 6. Missed You Ayverdi Video Work
- 7. Spring in Ayverdi Video Work
- 8. May 19 Celebration
 - 10th Year March
 - National Anthem
- 9. Istanbul's Conquest Video Work
- 10. Sarmaşık 13th issue
- 11. AyverdiPost 2nd Issue
- 12. Radio Ayverdi Song Shares
 - Gesi Vineyards (performed by our school teachers)
 - MFÖ-Sarı Laleler (Nesibe Eren)
 - Jessie J-Price Tag (Neslinur Kılıç)
 - Mor ve Ötesi-Oyunbozan (Defne Uysal)
 - Majeste-Aşk Dediğin (Dilara Yıldız)
 - Fikrimin İnce Gülü (Zeynep Akdaş)
 - Güntaş Özdemir-Benimle Yan (Nisan Kaya)
 - Waltz (Nehir Sarı)
 - Mustafa Sandal- Jest Oldu (Betül Yılmaz)
 - Cem Karaca-İslak İslak (Malik Balcı)
 - Duman-Ah (Berke Eroğlu)
 - National Anthem (Eda Barut)
 - Neşet Ertaş-Gönül Dağı (Furkan Torapkcı)
- 13. Radio Ayverdi Book Quote Shares
 - Stories of a Mad Woman (Melisa Akkaya)
 - Fur-coated Madonna (Elif Tokatlıoğlu)
 - An Extraordinary Night (Berfin İlhan)
- 14. Zeytinburnu District National Education Directorate Letter Competition to Healthcare Workers
 - Participation with 15 works
- 16. Zeytinburnu District National Education Directorate "There is a Writer at Home" Competition
 - Participation with 12 Essays and 5 Poems
- 17. Provincial National Education Directorate You Write, Play, and Sing Song Competition
 - Participation with 1 Song
- 18. Online Introduction Days
 - Virtual Tour School Introduction
 - What You Want to Know
 - Success is Tradition in Ayverdi! (10 graduate videos)
 - Live introduction meetings for middle school students
- 19. Graduation Video

- *A short video prepared by teachers for the 2020 graduates containing graduation congratulations and exam success wishes*

20. Online Career Days

- *Career days and counseling will be provided for our students in cooperation with the Alumni Association during the preference period.*

